BLDE Association's

Basaveshwar Arts and Commerce College, Basavan Bagewadi, Dist: Vijayapur, Karnataka

Track ID: KACOGN13080

AISHE ID: C – 10156

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year 2017-18

Part – A

Data of the Institution

1. Name of the Institution : BLDE Association's Basaveshwar Arts and Commerce College Basavan Bagewadi, Dist. Vijayapur, Karnataka.

- Name of the Head of the institution :   Dr. Shivakumar R Math
- Designation: Associate Professor and Principal
- Does the institution function from own campus: Yes

- Phone no./Alternate phone no.: 08358-245207/09902604871

- Mobile no.: 08217626389

- Registered e-mail: principal.bacc@gmail.com

- Alternate e-mail : tammannady@gmail.com

- Address   : Vijayapur Road, Basavan Bagewadi.

- City/Town   : Basavan Bagewadi

- State/UT   : Karnataka

- Pin Code   : 586203

2. Institutional status:
- Affiliated / Constituent: Affiliated college

- Type of Institution: Co-education
- Location : Rural
- Financial Status: Grants-in aid/ UGC 2f and 12B

- Name of the Affiliating University: Rani Channamma University, Belagavi.
- Name of the IQAC Co-ordinator : Dr. Y Tammanna
- Phone no. : 08358-245207   Alternate phone no. 09880552814

- Mobile: 09880552814

- IQAC e-mail address: principal.bacc@gmail.com

- Alternate Email address: tammannady@gmail.com

3. Website address: www.bldeabacc.ac.in

Web-link of the AQAR: (Previous Academic Year):

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

 4. Whether Academic Calendar prepared during the year? Yes.

Whether it is uploaded in the Institutional website: No

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B+	--	2007 (31st March)	From 31/03/2007 to 30/03/2012
2nd	B	2.47	2014 (5th May)	From 05/05/2014 to 04/05/2019

6. Date of Establishment of IQAC: 01/09/2004

7**.** Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1. *Regular meeting of Internal Quality Assurance Cell (IQAC)*	21/09/2017 02/01/2018 27/03/2018	11 11 11

2. *Submission of Annual Quality Assurance Report (AQAR) to NAAC*	30/09/2017	04	
3. *Feedback from all stakeholders collected, analyzed and used for improvements*	February 2018	60	

Note: Some Quality Assurance initiatives of the institution are: *(Indicative list)*
• *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*   • *Academic Administrative Audit (AAA) conducted and its follow up action*   • *Participation in NIRF*   • *ISO Certification*   • *NBA etc.*   • *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Institution	Infrastructure and sports development grants	UGC	2017-18	Rs. 16,00,000

9. Whether composition of IQAC as per latest NAAC guidelines: Yes.
        *upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 04

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website: **No**
   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

* Free Health check up for public at Mannur village under NSS special camp.

* Blood donation camp at the college

* Arrangement of special lectures

* Coaching classes for competitive examinations

*

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
- To conduct special lectures by all the departments during August-September 2017 - To conduct first internal assessment test of odd semesters in August 2017 - To start competitive coaching classes in September 2017 - To conduct second internal assessment test in October 2017 - To conduct annual special camp of NSS in January 2018 - To conduct first internal assessment test of even semesters in February 2018 - To conduct legal awareness programme by Ladies' Forum in March 2018 - To conduct second internal assessment test of even semesters in April 2018	- Various departments conducted special lectures during August-September 2017 - Conducted first internal assessment test of odd semesters in August 2017 - Competitive coaching classes were inaugurated on 11th September 2017 - Conducted second internal assessment test of odd semesters in October 2017 - Conducted annual special camp of NSS from 18th to 24th January 2018 - Conducted first internal assessment test of even semesters from 20th to 22nd February 2018 - Conducted legal awareness programme by Ladies' Forum on 8th March 2018 - Conducted second internal assessment test of even semesters from 2nd to 10th April 2018

14. Whether the AQAR was placed before statutory body? :   No

    Name of the Statutory body: Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? **No**   Date:

 16. Whether institutional data submitted to AISHE: Yes

       Year: 2017-18   Date of Submission: 01/03/2018

17. Does the Institution have Management Information System? **No**

    If yes, give a brief description and a list of modules currently operational.
    (Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Response: Our college is an affiliated institution of Rani Channamma University Belagavi. The parent university frames the curriculum of all the subjects to be delivered in the affiliated institutions. Accordingly, this institution has created and maintained an inspiring atmosphere in the campus to support the effective delivery of all components of the curriculum like teaching, learning and assessment. For an effective curriculum delivery, faculty members are sent for training such as FDP, orientation/refresher courses, seminars, conferences and workshops.

Annual academic calendar is prepared in conformity with the university calendar prior to the commencement of the academic year by IQAC to ensure proper teaching-learning and continuous evaluation process. The same is displayed on the notice board and college website for reference of students and faculty members.

Academic time table and teaching plan will be prepared by each department well before the commencement of academic sessions. The time table committee of the college prepares common time table in consultation with heads of department and the same will be displayed on the notice board and uploaded on the institutional website.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
NIL	--	--	--	--

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
NIL	--	--	--

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NIL	--	--	--	--	--
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	NIL	NIL

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
NIL	--	--

1.3.2 Field Projects / Internships under taken during the year	
Project/Programme Title	No. of students enrolled for Field Projects / Internships
NIL	--

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Response: The feedback obtained in structured format will be analyzed systematically. Firstly, the vertical summation of grades assigned by respondents for all the 12 attributes will be worked out to find the average score of the teacher. Then average grades assigned by all students of sample group will be summarized to find overall score of a teacher. Along with this, horizontal summation of grades assigned by respondents for each attribute will be worked out to find average score of a teacher for each attribute. This exposes the details of strengths and weakness of the concerned teacher at each attribute. Based on this analysis, the head of the institution discusses with each faculty member confidentially and suggests the measures to improve wherever necessary.

The following measures are undertaken to improve the performance of faculty members.

- The concerned teacher will be insisted to attend the workshops/ FDPs.
- The Principal personally consults the concerned teacher and suggests the improvements.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BA	480	68	267
B.Com	100	91	227

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data) **32:1**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	513	NA	16	NA	NA

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques

	Resources)				used
16	10	Available	06	04	--

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Response: Yes, there is mentor system available for students in the institution. As per the student-teacher ratio, the students will be allocated to each teacher (mentor) soon after the commencement of academic year. Each mentor collects the detailed information of each mentee through prescribed format and maintains that information in the form of a systematic file. Mentorship meetings will be held at least twice in a semester. The grievances of mentees will be collected and efforts will be made to redress them. In case of personal and stress-related problems, adequate counseling will be provided individually. In certain cases, if needed, the mentors contact on phone or personally meet the parents or guardians of the mentee to discuss and find a solution to the problems of the mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
513	16	1:32

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	07	10	NIL	04

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
NIL	NIL	NA	NA

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	Semester	05/06/2018	09/07/2018
B.Com	NA	Semester	04/06/2018	09/07/2018

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Response: Continuous assessment and evaluation of the students by the institution helps to improve the quality of learning. The college adheres to the norms for internal evaluation prescribed by the parent university which has prescribed 20 internal marks for each subject of arts and commerce. The

students are informed of the internal and external assessment well in advance through orientation program. The institution adopts the following methods of continuous internal evaluation.

- Pre-declared written test will be conducted twice in a semester. The result of their tests will be provided to the students in the classroom within a week.
- Soon after the tests, the question papers are discussed and solved in the class room by the concerned teachers so that students can understand their mistakes in answering the questions.
- Home assignments are a part of the internal assessments.
- The average attendance, performance and the participation of students in co-curricular and extra-curricular activities are also a part of the internal evaluation.
- The internal assessment is also done on the basis of seminars, group discussions and field visits.

2.5.3 **A**cademic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Response: The institution is affiliated to Rani Channamma University, Belagavi and hence the pattern of Continuous Internal Evaluation (CIE) prescribed by the university is followed. The academic calendar that specifies the date of commencement and end of the classes for each semester along with the list of gazetted holidays is prepared and circulated by the parent university to all its affiliated colleges. Our institution strictly adheres to the same.

- The Internal Examination Committee discusses with the Principal and finalises the date of internal examination in conformity with the academic calendar provided by parent university.
- First internal assessment test will be conducted after 8 weeks from the commencement of academic sessions and second test will be scheduled after 12 weeks.
- In case of any unusual or unscheduled declaration of holidays, the examination committee meets again to work out a new schedule to compensate the lost working day/days.
- The faculty members are given sufficient time to set the question paper as per the pattern prescribed by the parent university.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink) : to be uploaded

2.6.2 Pass percentage of students

Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	BA	87	87	100
	B.Com	61	59	97

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored Projects	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students Research Projects *(other than compulsory by the College)*	NIL	NIL	NIL	NIL
International Projects	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
NIL	NIL	NIL

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NIL	NIL	NIL	NIL	NIL

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
NIL	NIL	NIL

Name of the Start-up	Nature of Start-up	Date of commencement
NIL	NIL	NIL

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*	
Name of the Department	No. of Ph. Ds Awarded
NIL	NIL

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	NIL	NIL	NIL
International	NIL	NIL	NIL

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
NIL	NIL

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	03	01	NIL	NIL
Presented papers	05	01	NIL	NIL
Resource Persons	NIL	NIL	NIL	NIL

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/	Number of teachers co-ordinated such activities	Number of students participated in such

	collaborating agency		activities
Blood donation	Al-Ameen Hospital Vijayapur	04	21
Blood donation	BLDE Hospital Vijayapur	04	17
Free health check up	BLDE Hospital Vijayapur	02	100
Free soil testing	Agricultural College Vijayapur	05	100

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NIL	NIL	NIL	NIL

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
NIL	NIL	NIL	NIL	NIL

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	NIL

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
NIL	NIL	NIL	NIL	NIL

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
NIL	NIL	NIL	NIL

 CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

 4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
Rs. 13,07,855/-	Rs.11,37,855/-

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	16 acres	00
Class rooms	09	01
Laboratories	02	00
Seminar Halls	01	00
Classrooms with LCD facilities	05	00
Classrooms with Wi-Fi/ LAN	00	00
Seminar halls with ICT facilities	01	00
Video Centre	00	00
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	00	00
Value of the equipment purchased during the year (Rs. in Lakhs)	00	00
Others	00	00

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	NIL	NIL	NIL

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20143	870854	325	40835	20468	911689
Reference Books	4178	835600	00	00	4178	835600
e-Books	00	00	00	00	00	00
Journals	03	1524	00	00	03	1524
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	15	750	00	00	15	750
Library automation	--	--	--	--	--	--
Weeding (Hard & Soft)	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--
						Total: Rs.1749563/-

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	77	01	Yes	00	00	01	09	100	--
Added	00	00	--	00	00	00	00	00	--
Total	77	01	Yes	00	00	01	09	100	--

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
NIL	NIL	NIL	NIL

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Rs.55000/-	Rs.55000/-	Rs.40000/-	Rs.40000/-

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)*   (information to be available in institutional Website, provide link)

  (i) Lab

❖ Dead stock register is maintained
❖ Regular maintenance is taken care of
❖ Attendance register is maintained for students
❖ Purchasing committee looks after purchase of new equipments and software.

  (i) Building

- ❖ Construction Cell of the parent Association looks after the augmentation and maintenance of the building
- ❖ Office superintendent looks after the cleanliness of office and classroom.
- ❖ The students and staff members are free to use all the facilities available in the campus.

(ii)   Library
- ❖ Duly formed committee looks after maintenance of library.
- ❖ The entry register is kept for the students as well as staff members.
- ❖ Books are to be returned within stipulated period.
- ❖ If any student or faculty is leaving the institution he/she must get no due certificate from the librarian.
- ❖ During the examinations the working hours of the library will be extended.

(iii)   Sports
- ❖ Sports facilities are kept open from 9:00 am to 5:00 pm on all working days.
- ❖ Physical Director monitors the sports facilities.
- ❖ Play ground is maintained clean and intact.
- ❖ Purchasing committee of parent association looks after purchase of sports materials after consulting the physical director.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Cash Prize to Top Scorers	19	Rs.12500/-
Financial support from other sources			
a) National	Govt. of India Scholarship	125	Rs.294146/-
b) International	NIL	NIL	NIL
c) State level	Sanchi Honnamma Scholarship	08	Rs.16000/-
			TOTAL Rs.310146/-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge course	19/06/2017	25	NIL
Language lab	19/06/2017	513	NIL

Mentorship	19/06/2017	513	NIL

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	Guidance for Competitive Examinations	76	76	NIL	NIL

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
02	02	02

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
NIL	NIL	NIL	NIL	NIL	NIL

5.2.2 Student progression to higher education in percentage during the year : 05

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-18	15	BA/B.Com	--	1) Rani Channamma University Belagavi 2)Karnatak University Dharwad 3) Akkamahadevi Women's University Vijayapur 4) Gulbarga University Gulbarga.	MA/M.Com

5.2.3Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	0	0
SET	0	0

SLET	0	0
GATE	0	0
GMAT	0	0
CAT	0	0
GRE	0	0
TOFEL	0	0
Civil Services	0	0
State Government Services	0	0
Any Other	0	0

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Annual Sports	Institution	88

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017-18	NIL	NIL	NIL	NIL	NIL	NIL

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- ❖ The institution has an active student council which is engaged in various academic and administrative functions.
- ❖ Class representatives are the member of this council. The class representatives are selected on merit basis by selection committee headed by the Principal.
- ❖ These council members will be appointed as secretaries or members of various administrative committees of the institution.

Cultural Committee

Student cultural secretary involves actively in organizing various cultural activities. Competitions and celebrations likes national festivals, teachers' day, fresher's day, farewell function for outgoing student etc. will be executed by student council members.

Sports Committee

Physical director heads this committee and student secretary with the assistance of other members of the council involves in organizing various indoor and outdoor sports activities.

IQAC

One of the council members will be selected as the member of the IQAC who will

participate in various meetings of the IQAC and executive various duties assigned by the IQAC.

Grievance Redressal Cell

Secretary of this cell, who is one of the members of student council, is involved in various meetings and activities of this cell.

SC/ST Cell

Student council members are also involved in the various activities like legal awareness programme, special lecturers, and carrier guidance programme organized by SC/ST Cell.

Ladies Forum

Senior girl student of the council is appointed as the secretary of the ladies forum who is actively involved in organizing various activities and competitions for girls.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

Yes. The Alumni Association of the college is actively involved in various activities of the institution and its contribution towards overall development of the institution is noteworthy. The following points reflect it.

- Mr. Narayan Rathod, a Class – I contractor, provided free transportation (worth Rs. 8.5 lakh) to bring 3000 loads of red soil for surfacing the playground in 2017-18.
- A big-size standing-lamp (worth Rs.15,000) for lamp-lighting ceremony is donated by Alumni Association in 2017-18.
- Donated three ceiling fans worth Rs. 6,000 in 2017-18.
- Shri. Ramesh Mulwad, President of Gram Panchayat, Mannur village which is adopted by the institution for NSS special camp, personally involved and extended full co-operation for the camp in 2017-18. Further, he personally sponsored one day's food for the NSS participants.

5.3.2 No. of-enrolled Alumni:

5.3.3 Alumni contribution during the year (in Rupees) **:**

Rs.8,76,000/- (Rs. Eight lakhs seventy six thousand only.)

5.3.4 Meetings/activities organized by Alumni Association **:** Two meetings were conducted during the year.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Organizational structure
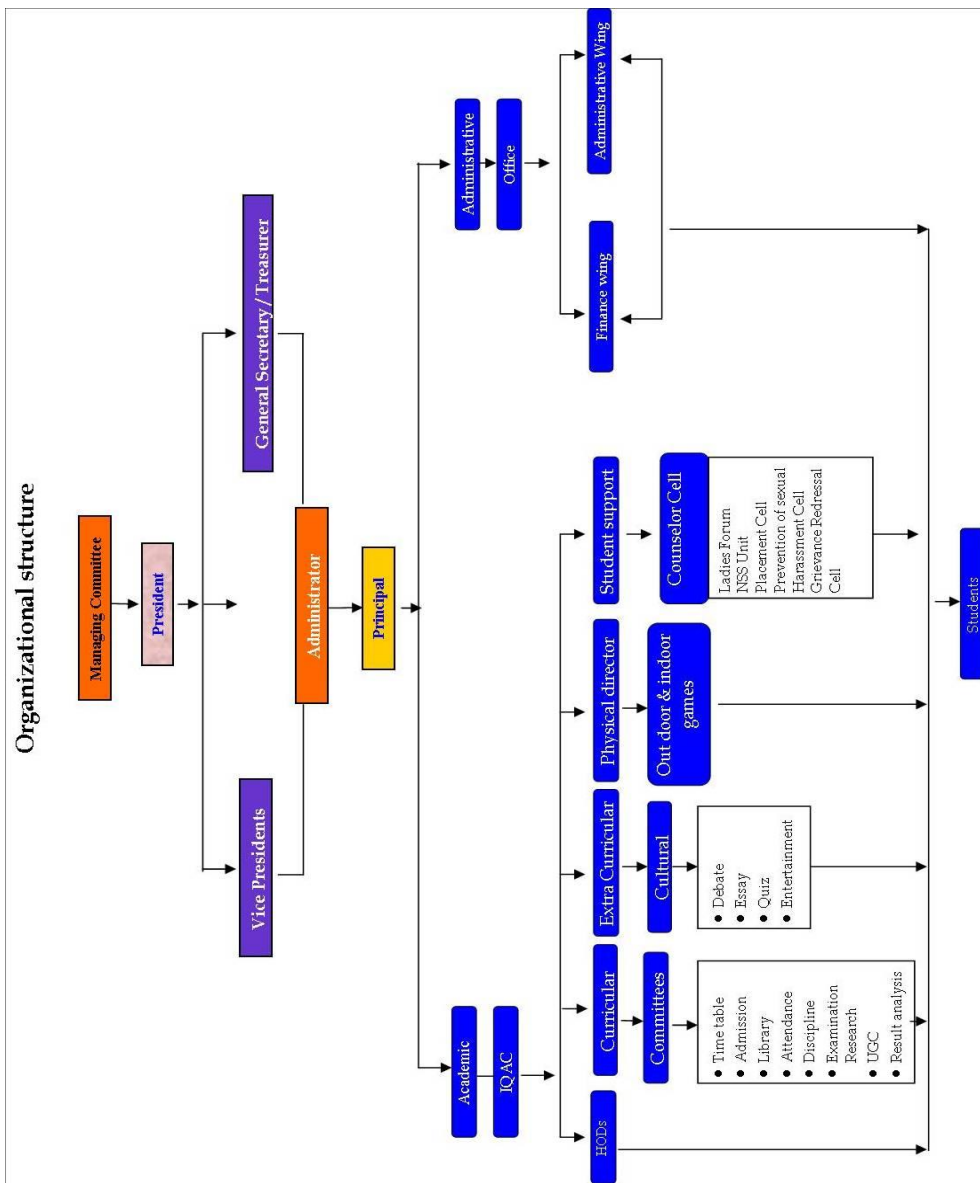
- The decentralization of administration is shown in organizational structure flow chart.
- The chart illustrates the interaction among various committees and mechanism for de-centralization of administration in sustaining and enhancing quality in the institute.
- The principal constitutes various committees in the beginning of the academic year.
- The IQAC co-ordinates the functioning of committees.
- Each department has a Head and other members.
- The proposals are generated and after careful consideration by IQAC the decisions are implemented.
- The Principal looks after the administrative wing and consults the administration of BLDE in finance and other matters.

6.1.2 Does the institution have a Management Information System (MIS)?

 Yes/No/Partial:

Partial

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

❖ Curriculum Development

• Our college is an affiliated institution of Rani Channamma University Belagavi. The parent university frames the curriculum of all the subjects to be delivered in the affiliated institutions. Accordingly, this institution has created and maintained an inspiring atmosphere in the campus to support the effective delivery of all components of the curriculum like teaching, learning and assessment. For an effective curriculum delivery, faculty members are sent for training such as FDP, orientation/refresher courses, seminars, conferences and workshops.

• Annual academic calendar is prepared in conformity with the university calendar prior to the commencement of the academic year by IQAC to ensure proper teaching-learning and continuous evaluation process. The same is displayed on the notice board and college website for reference of students and faculty members.

• Academic time table and teaching plan will be prepared by each department well before the commencement of academic sessions. The time table committee of the college prepares common time table in consultation with heads of department and the same will be displayed on the notice board and uploaded on the institutional website.

❖ Teaching and Learning

• Performance appraisal of the faculty members has been a part of quality improvement strategy of the institution.

• Feedback on teachers is regularly collected from students and analysed.

Based on the feedback, the following actions are taken:

  (i) The faculty members are insisted to attend the workshops/ FDPs.

  (ii) The Principal personally consults the concerned teacher and suggests the improvements.

Students Mentoring System:

There is mentor system available for students in the institution. As per the student-teacher ratio, the students will be allocated to each teacher (mentor) soon after the commencement of academic year. Each mentor collects the detailed information of each mentee through prescribed format and maintains that information in the form of a systematic file. Mentorship meetings will be held at least twice in a semester. The grievances of mentees will be collected and efforts will be made to redress them. In case of personal and stress-related problems, adequate counselling will be provided individually. In certain cases, if needed, the mentors contact on phone or personally meet the parents or guardians of the mentee to discuss and find a solution to the problems of the mentee.

❖ Examination and Evaluation

  • The Affiliating University's evaluation reforms like re-totalling, photocopying, revaluation, challenge evaluation are displayed on the notice board with their specific dates and fees. The same is also sent to the departments.

  • The evaluation methods are also communicated to the students by teachers during their lectures.

  • The examination committee intimates the time table of the internal assessment well in advance.

  • The IA marks lists are displayed on the notice board.

- Evaluated IA test papers and assignments are shown to the students.
- Outstanding performance of the students is announced and appreciated in the class rooms.
- Signature of the students is taken on the consolidated internal assessment marks list.
- Any grievances received from the students are redressed.
- Thus the institution ensures that the faculty and students are aware of the evaluation process of Parent University.

Major evaluation reforms

- The institution adheres to Parent University evaluation reforms.
- The parent university has introduced evaluation reforms which include internal assessment of each student five stages in a semester through internal tests, home assignment, seminars and marks for attendance.
- The student is evaluated twice in a year by the parent university.
- The answer scripts of the students are coded before the central evaluation.
- There is also a provision for re-totalling, getting photo copies of answer scripts, revaluation and challenge valuation.
- The declaration of university result as per its academic calendar.
- The institution informs the evaluation reforms to students by displaying on a notice board and circulating the notices to the class rooms.

Reforms and measures initiated by the college in evaluating the students:

- The Institution ensures effective implementation of the evaluation reforms through examination committee.
- The committee informs the students by displaying on the notice board the reforms like re-totalling, photocopying, revaluation and challenge valuation.
- The college office also displays on the notice board, the specific dates for re-totalling, photocopying and revaluation and the fees to be paid to the University.
- The committee also displays on the notice board the details of IA marks and its components, theory marks.
- The Grievance Redressal Cell addresses the grievances of the students in IA marks and semester-end examination held by the University.
- Further, the suggestion box is made available to the students for their grievances regarding internal assessment.
- The institute has adopted Parent University formative evaluation approaches to assess student's progression.
- The formative method helps the students to face summative approach which is held at the end of semester exam.
- It is found that the formative method has helped the students to perform better in exams.
- It has also helped them to gain more confidence and face exam and it also drives away exam phobia among the students.
- The institution also conducts teacher- parent meetings to communicate their wards' progress.

❖ Research and Development

The institution has a Research Committee to monitor and address issues of research. The committee

comprises of:

Sl. No	Name of the faculty	Designation
01	Dr. S. R. Math	Chairperson
02	Dr. Tammanna Y	Co-ordinator
03	Dr. Srinivasa A T	Member
04	Dr. Meenaxi Patil	Member
05	Dr. Shobha Janagond	Member

Functions of the Research Committee

- Encouraging the faculty members to apply for major and minor research projects.
- Encouraging the faculty members and students, to present research papers at State, National and International level seminars and conferences.
- Encouraging the faculty to register for M.Phil and Ph.D Programmes.
- Encouraging the faculty and students to conduct seminars, workshops, conferences etc.
- To encourage the faculty members for publication of their research articles in National / International journals.

Research Promotion Policy of the Institution

The Institution helps the faculty members to carry out research work smoothly in the following ways:

- Provides facilities such as library, computers and access to internet.
- Recommends study leave to the Management to pursue Ph.D under FIP.
- Releases the funds sanctioned under UGC to carry out MRPs.
- Principal investigator's workload is shared by other faculty members.
- The Institute helps the Researchers in submitting the utilization certificate to the UGC.
- The institution ensures optimal use of various equipments and research facilities of the institution by its staff and students through:
  - Keeping Computer lab open for a longer duration.
  - Keeping library open after normal working hours.
  - Use of generator when there is no electricity supply.

❖ Library, ICT and Physical Infrastructure / Instrumentation

Library has an advisory committee. It is comprised of:

              Principal- Dr.S R Math   - Chairman

              Shri. B.S.Biradar   - Librarian and Secretary

              Prof. S.B.Biradar   - Member

              Prof. P.L.Hiremath   - Member

The committee has implemented the following facilities to the staff and students to make it user friendly.

- Library automation
- Extension of the library hours before and during examination days.
- Feedback from the students.
- Computers with Net facility to download study materials.
- Displaying of new arrivals of books.
- Access to alumni/ retired teachers with permission from the Principal.
- Reprographic facility.

Details of the Library

Total area of the library   –   127.87 sq meters.

Total seating capacity   -   60

<u>Working hours</u>

On working days   -   7 hrs

On holidays   -   5 hrs

Before examination days   -   12 hrs

During examination days   -   12 hrs

During Vacation   -   7 hrs

<u>Layout of the library</u>

Individual reading carrels -   Yes

Lounge area   -   Yes

I.T Zones   -   Yes

Details of the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	Year -1 2014-15		Year- 2 2015-16		Year – 3 2016-17		Year – 4 2017-18	
	Number	Total Cost Rs	Number	Total Cost Rs	Number	Total Cost Rs	Number	Total Cost Rs
Text books	1345	166777	380	58323	800	85622	315	38515
Reference books	19	3363	31	14530	33	8455	10	2320
Donated books	--	--	248	24185	--	--	--	--
Journals	08	16102	05	6436	--	--	04	5700
Total	1372	186242	664	103474	833	94077	329	46535

ICT in Library

- OPAC : Provided
- Electronic Resource Management package for e-journals : :Enrolled for N-List Consortia
- Library Website : It is a part of college website
- In-house/remote access to e-publications : Not extended
- Library automation :Automated
- Total number of computers for public access :01
- Total numbers of printers for public access :01
- Internet bandwidth/ speed □ 2mbps □ 100 mbps □ 1 GB : 100 mbps
- Institutional Repository :Initiated
- Participation in Resource sharing networks/ consortia (like INFLIBNET) :Available

- Average number of walk-ins : 140 Users per day

- Average number of books issued/returned : 125

- Ratio of library books to students enrolled : 48 **:** 1

- Average number of login to OPAC : 44 Users

- Average number of login to e-resources : 25 Users

- Average   number   of   e-resources : 12
  downloaded/printed

- Details of "weeding out" of books and other : 10%
  materials

IT Infrastructure

Number of computer with configuration	55
Computer – Students ratio	55 : 513 or 1 : 9.32

LAN facility	Yes
Licensed software	Yes
No. of computers with internet facility –	: 77

The institution facilitates extensive use of ICT resources including development and use of computer aided teaching / learning materials as follows.

- Using LCD in 5 class rooms.
- Use of interactive board in one class room.
- Internet browsing.
- Extensive use of Computer Laboratory.

Maintenance of Campus Facilities:

- The BLDE Management's Construction Cell maintains and upkeeps the building and other infrastructure.

- The institution has entered into AMC with Excel Computer Agency for the maintenance of computers.
- The furniture and equipments are maintained by the college.
- The institution updates hardware and software whenever required.

❖ Human Resource Management

Professional development programmes of teaching and non teaching staff are as follows.

- Use of multi-media tools in the classroom is encouraged.
- Using internet for upgrading knowledge.
- Providing opportunity to undertake research works.
- Participating and presenting papers in National/International Seminars / Conferences.
- Organizing seminars / conferences / workshops.
- Sending teachers to attend Orientation / Refresher Courses/ Training Programs.
- Encouraging of teachers to write research articles and books.
- Training in Tally, MS Office and communication skills to office staff.
- Training to library staff in library automation.
- It encourages to apply for MRPs, to avail FIPs, to publish books/ research articles.
- The faculty is given the responsibilities and roles to organize seminars/ conferences and in other academic activities of the college.
- They are motivated to register their names and become the members of professional / academic bodies.

Performance Appraisal

- The Institute evaluates the performance of the staff through Self Appraisal Report (SAR).
- The IQAC analyses the teachers performance in the classroom and their multiple academic activities.
- The evaluation based on SAR helps in ensuring academic accountability of teachers.
- The Principal also collects feedback on the teachers from the students which is also analyzed by IQAC.
- The administrative staff is evaluated by the Principal.
- The evaluation of IQAC helps in boosting the performance of the staff.

Outcome of feedback.
- The Principal makes use of the feedback and interacts with the faculty to bring desirable changes among the staff members.
- Based on the feedback, the Principal insists the staff members to undergo training programmes.
- The Institute also encourages the staff to apply for MRPs to develop research culture.
- In addition, the Principal also sends the performance report of the staff to the management for further necessary actions.

❖ Industry Interaction / Collaboration: NIL

Admission of Students

The institution ensures wide publicity for admission of students in a planned way.

The Prospectus contains the process of admission, range of courses, subject combinations, eligibility, calendar of events, fees structure, scholarships and free-ships, support facilities etc.

- Admission notification hosted on college website bldeabacc.org.
- Publicity is also made through local TV channels.
- By writing letters to the Principals of junior colleges.
- Publicity is also made through pamphlets, Alumni and parents.

- The admission is in conformity with the guidelines of the affiliating university and reservation policy of the government.
- A committee of staff members is constituted at the time of admission.
- The committee interacts with the students and guides them in opting the subject combinations.
- The institute has a mechanism to review students profiles annually through Mentoring System.
- Each faculty member looks after 45 students.
- The faculty interacts and keeps in regular touch with these students and finds out their strengths and weaknesses.
- The faculty pay personal attention to the performance and progress of the individual student.
- Through mentorship extra-curricular and co-curricular activities are encouraged.

The admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion with regard to the following.
- SC/ST
- OBC
- Women
- Differently-abled
- Economically weaker sections
- Minority community
- Any other

The admission is monitored through Admission Committee comprised of the Principal as the chairman and senior faculty members as the members of the committee.

The committee ensures that admission is accessible and equitable to the socially and economically disadvantaged students.

The committee has adopted the following strategies for diverse groups of students.

SC/ST:

- Access is ensured to SC/ST students as per the Govt. of Karnataka Reservation policy.
- Accordingly 25.92% of SC/ST students are enrolled in 2017-18.
- Extending Scholarships and Free-ships.
- Practicing Mentorship assistance.

OBC and Economically weaker sections:

- The institute adheres to the reservations policy for OBC and economically weaker sections as per the policy of Govt. of Karnataka.
- Accordingly 70.76% of OBC and economically weaker sections have taken admission in the year 2017-18.
- Tuition fee is paid by the Govt. of Karnataka.
- Scholarships from the government.

Women:

- The institution provides equal opportunities to women.
- The percentage of the women is 43.27 in the year 2017-18.
- The institution has established "Anti-Sexual Harassment Cell" as per the guidelines of the Central/State Govt. In addition, ladies common-room with basic amenities is provided.
- Active Ladies Forum.
- Hostel facility for girls on the campus.

Minority community:

- Access is facilitated to the Minority community students. Minority students are assisted with all the facilities provided by the Govt. of Karnataka.

Differently-abled students:

- The seats are earmarked for differently-abled students in the admission as per the rules of Govt. of India/Karnataka.
- Ramp facility is provided.
- Wheel-chair is available.
- Special washrooms available.

Any other:

Sports persons:

- Students are also admitted on the basis of excellence in athletics and sports activities.
- Free admission for persons under sports quota.
- Sports persons are given sports kit and T-shirts.
- The institution awards certificates to deserving sports persons to motivate them and achieve excellence in pursuit of sports.
  Thus, the principle of inclusiveness and equity is ensured and caters to the diverse needs of the students.

Category	2014-15		2015-16		2016-17		2017-18	
	Men	Women	Men	Women	Men	Women	Men	Women
SC/ST	71	69	79	76	92	31	79	54
OBC	204	200	235	200	229	196	200	163

	Differently-abled	--	--	--	01	--	01	--	01
	Minority	18	06	16	06	17	04	12	04
	Sports	--	--	--	--	--	--	--	--

6.2.2 : Implementation of e-governance in areas of operations:

Response: In the following areas, the e-governance is implemented to the maximum extent.

- ❖ Planning and Development
- ❖ Administration
- ❖ Finance and Accounts
- ❖ Student Admission and Support
- ❖ Examination

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	NIL

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017	**NIL**	**NIL**	**NIL**	**NIL**	**NIL**

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher Course	01	20/02/2018 to 12/03/2018
FDP on Advanced teaching	04	11 to 17 Sept. 2017

6.3.4	Faculty and Staff recruitment (no. for permanent/fulltime recruitment):			
Teaching: NIL			Non-teaching: NIL	
Permanent	Fulltime		Permanent	Fulltime/temporary

6.3.5 Welfare schemes for	
Teaching	Group insurance and financial assistance through Employees Co-Op Society
Non teaching	Group insurance, PF and financial assistance through Employees Co-Op Society
Students	Scholarship and hostel for ladies

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (within 100 words each**).**

The institution has, at present, external auditing system for financial accounts. Shri B.N.Kuchanur, a well-known chartered accountant, based in Vijayapur, is appointed as the chief financial auditor of the institution. Every year the institution writes a letter to the said CA in the Month of February inviting him for auditing. The CA and his team initiate the auditing of financial accounts of the institution in the month of March every year and the financial report along with statements of audit and recommendations, if any, will be handed over by the CA to the head of the institution by the end of the month. The audit report will be submitted to the management for record and necessary actions, if necessary, for the improvement of financial management of the institution. The audit report will be submitted to the Joint Director of Collegiate Education, Dharwad, every year.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Management	8,00,000/-	Infrastructure

6.4.2 Total corpus fund generated   5,740/- (Rent received for KPSC exam)

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done? No

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 Development programmes for support staff (at least three)

NIL

6.5.4 Post Accreditation initiative(s) (mention at least three)

 (i) Special Lectures

(ii) Workshops

(iii)Proposal for Introducing PG course in History submitted to parent university

(iv)Improvement of playground				

6.5.5

a. Submission of Data for AISHE portal   : Yes

b. Participation in NIRF   : No

c. ISO Certification   : No

d. NBA or any other quality audit   : No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration	Number of participants
2017-18	Coaching for Competitive Exams	11/09/2017	12/10/2017	76

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Date/Period	Participants	
		Female	Male
Legal awareness	March 8th 2017	210	196
International women's day	March 8th 2017	210	196

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources: 5%

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	01
Provision for lift	No	--
Ramp/ Rails	Yes	01
Braille Software/facilities	No	--
Rest Rooms	Yes	01
Scribes for examination	Yes	00
Special skill development for differently abled students	No	--
Any other similar facility	No	--

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2017-18	01	01	11/09/2017 to 12/10/2017	Career Guidance and Coaching	Career Guidance and Coaching for	76

	for Competitive Exams	Competitive Exams	

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
(i)Code of Conduct for Students **(ii)Code of Conduct for Teachers** **(iii)Code of Conduct for Principal** **(iv)Code of Conduct for Governing Body**	**--**	Follow up **Students:** • The small broachers of code of conduct will be distributed to the students at the time of admission to the first semester. • Shortly after commencement of every academic session, there will be orientation program for fresh students in which the principal briefs the students about the code of conduct and consequences of violation of the same. • Anti-Ragging committee and anti sexual harassment cell of the college will take disciplinary actions if any kind of violation of code of conduct is reported. • Mentors personally counsel the students to follow the code of conduct. **Teachers:** • A copy of hand book of code of conduct will be given to the every staff member at the time of joining the institution. • On the first day of commencement of academic session the principal calls the staff meeting in which he briefs the staff members about strict compliance of code of conduct. • If any violation of the same is reported, the principal takes disciplinary actions immediately. • If the violation of code of conduct by a staff a member is repeated it will be reported to the management which takes disciplinary action. **Principal:** • The governing body briefs the principal about his code of conduct at time of handing over the charges to him. • If violation of code of conduct in any form is reported, the governing body takes disciplinary actions against the

		principal.
		Governing body:
		• The Parent association prepares code of conduct for the governing body.
		• If violation of code of conduct by any member of the governing council is reported, the parent association takes disciplinary action.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to-------)	Number of participants
1) Independence day	15th Aug 2017	500
2) Teachers Day	5th Sept 2017	510
3) Gandhi Jayanti	2nd Oct 2017	495
4) Valmiki Jayanti	5th Oct 2017	430
5) International Human Rights Day	10th Dec 2017	470
6) Swamy Vivekanand Jayanti	12th Jan 2018	509
7) Republic Day	26th Jan 2018	500
8) International Women's Day	8th March 2018	496
9) N.S.S Special Camp	18 to 24th Jan 2018	52
10) Dr.B.R. Ambedkar Jayanti	14th April 2018	509
11) Anti Drug Day	26th June 2018	510

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Use of public transport by majority of students and staff.
2) Tree plantation.
3) Solid waste and E- waste management
4) Use of LED bulbs.
5) Use of solar units.
6) Construction of check-dam for water conservation.

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

Best Practice No.1

1) Title of Practice:

Cash Prizes to Meritorious Students

2) Objective of the practices:

- The institution aims to encourage the students to study well and dedicate their maximum time for continuous learning.
- Another objective of this practice is to provide financial assistance to the meritorious students.
- To inculcate the values of generosity and a sense of social responsibility among the students.

3) Context:

- It was decided to keep a certain amount as fixed deposit in the bank for generating a regular source in the form of annual interest which is to be distributed as cash prizes.
- After a thorough discussion in the staff meeting, many of the faculty members agreed to contribute individually towards corpus fund.
- With the generous contribution from faculty members a fund of Rs 1.75 lakh is collected and kept as fixed deposit in the State Bank of India.
- Annual interest earned on this deposit, approximately Rs.12,500/- is to be distributed as cash prize for meritorious students.

4) The Practice:

- We are proud that this practice of awarding cash prize to the meritorious students is unique in this locality since other colleges in the town do not have this practice.
- We select the students securing highest marks in each subject as meritorious.
- The total amount of Rs 12,500/- annual interest earned on the deposit is distributed as cash prize among the top scorers.
- These cash prizes are announced in the orientation programme and are distributed in the Gymkhana Activities Inauguration ceremony held usually in the first month of academic year.

5) Evidence of Success:

- There is an academic increment noticed among the students.

6) Problems Encountered and Resources Required:

- Collection of funds was the major problem encountered.
- The fund collected so far is not sufficient.

Best Practice – II

1) Title of the practice – Tree plantation

2) Goal:

- To make the campus eco-friendly.
- To make the campus pollution free.
- To make the campus more attractive and beautiful.
- To create healthy climate.
- To give inspiration to students relating to plantation.
- To grow medicinal plants.

3) The context:

- This locality comes under the *drought-prone area* of northern Karnataka and as per Dr. Nanjundappa Commission Report on Regional Imbalance, our taluka is recognised as the most backward.
- Social forestry is critically needed to maintain the eco-system of this area.

4) The practice:

- The institution has implemented this practice in collaboration with forest department and with the help of NSS volunteers under the supervision of faculty and paid labourers.
- Both the top management and the institution have extended their help for successful implementation of this unique practice. The plantation is properly maintained by the NSS volunteers and faculty.

Limitations:

a) Limited source of water.
b) Frequent droughts in this area.

5) Evidence of success:

- There are 1234 trees and plants on the campus.
- Campus has become more attractive and beautiful.
- Eco-friendly campus.

6) Problems Encountered:

- Inadequate source of water.
- Problem of maintenance in summer season and at the time of drought.
- Problem of stray cattle, sheep and wood cutters.

Resources Required

- Adequate water supply.
- Fencing around plantation area and appointment of additional watchman and daily wage labourers during vacation.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

7.3 Institutional Distinctiveness

Vision:

Empowering the rural students to face the global challenges.

Mission:

In fulfilment of its vision our college strives to impart quality education to the rural students giving equal opportunity to all, inculcate core values, facilitate holistic development; sensitize them on environment, heritage and national integrity.

Distinctiveness:

- Providing access to higher education for rural and under privileged students at affordable cost.
- We are proud that ours is the premier institution with better infrastructure than the peer institutions in this backward locality providing the rural and under privileged communities an affordable and easy access to higher education.
- The college has 100% students from rural areas and most of the students are first generation learners.
- Since most of the students belong to BPL families their parents are unable to get their children educated in urban areas.
- The most glaring feature is that 70.76 % of students belong to OBC and 25.92% students belong to SC/STs.

8. **Future Plans of action for next academic year (500 words)**

> **Future plans for academic year 2018-19**
>
> - To conduct a special lecture in the month of July.
> - To organize a legal awareness programme in the month of July.
> - To organize two National Seminars by the departments of Political Science and Economics in the month of September.
> - To conduct a special lecture by the Dept. of Political Science, in the month of September.
> - To organize University level men's Ball Badminton Tournament in the month of October.
> - To conduct Green Audit of the campus in the month of December 2018.

Name : Dr. Y Tammanna   *Name :* Dr. S R Math

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____